

# OHS Silver Service Claim Form

Name: \_\_\_\_\_

Graduation year: \_\_\_\_\_

Date of volunteer work: \_\_\_\_\_

Number of hours volunteered: \_\_\_\_\_

Description of volunteer work: \_\_\_\_\_

\_\_\_\_\_

Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Supervisor signature: \_\_\_\_\_

Extracurricular activities you participate in (sports, FFA, Key Club, etc...): \_\_\_\_\_

*For Office Use Only-Date logged:* \_\_\_\_\_

## Silver Service Cord restrictions include, but not limited to:

1. Hours invalid if you are paid for work in exchange for service
2. Hours must be verified by an adult; student signatures invalid
3. Hours spent assisting family member/family businesses are invalid
4. Hours must benefit community or student body
5. Student tutors must have hours validated by supervising staff member
6. Diversify: SS Cords will not be awarded to students who limit their time to one single activity
7. Appeals are handled by the Silver Cord Advisor
8. Hours must be filed during the semester in which you volunteer--NO exceptions to this rule